

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY 11th
MARCH 2014 in the HOWELL HALL, SCHOOL LANE at 7.30 pm**

PRESENT:

COUNCILLOR D CARR	Chairman
COUNCILLOR MRS J AUTON	
COUNCILLOR B BELL	
COUNCILLOR M LISTON	
COUNCILLOR MS A LITTLE	
COUNCILLOR D F PARKER	
COUNCILLOR G SIMPSON	
COUNCILLOR MRS M TAYLOR	
COUNCILLOR MRS C TOWNSEND	
COUNCILLOR P WHITFIELD	
Mrs P D Greenwell	Clerk

1. APOLOGIES

None.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

The Clerk confirmed that members' Register of Interest forms were now all with the City Council, and a copy of the latest version of the Code of Conduct issued by NALC was handed to each Councillor.

3. MINUTES OF THE MEETING held on Tuesday, 11th February 2014, and the amended minutes of the meeting held on 14th January 2014, having been previously circulated, were PROPOSED by Cllr Mrs Taylor as true and correct records of those meetings. SECONDED by Cllr Ms Little. ALL IN FAVOUR.

4. NORTH YORKSHIRE POLICE

The monthly report shows a number of sightings of, and investigation into, suspicious vehicles in the village, and cold calling at properties. It has been suggested by the Police that we consider establishing a Cold Calling Zone throughout the village. Cllr Simpson has looked into the procedure to be followed in setting this up and, with the support of Members, AGREED to investigate further what is required.

5. CLERK'S REPORT

A new notice board has been ordered for the burial ground, and arrangements have been made for the one in the churchyard to be varnished when weather permits.

A silver trophy for the photographic competition has been purchased, using money from the bequest from the late Lady of the Manor.

The agreed works to the trees in the burial ground have been completed, and a replacement memorial tree for Stuart Elliot has been planted.

The Clerk is in contact with CYC about replacing the two older taps at the allotments.

Clerk

The Clerk has been in contact with Sara Smith regarding insurance for the audio-visual equipment in the Howell Hall. It has previously been agreed that, since the Parish Council is the owner of this equipment, it is for us to arrange for its cover under our insurance.

Clerk

The promised funding for the Neighbourhood Plan is received, in the sum of £3,825.

6. ACTION REVIEW

Cllrs Carr and Mrs Taylor have met with Cllr Merrett, CYC, to discuss the progress of their Draft Local Plan, and our own Neighbourhood Plan, and a further meeting Cllrs Carr has been arranged for 31 March to discuss the Housing Survey undertaken by Mrs Taylor the Neighbourhood Plan Group. It is thought that the Village Design Statement should be updated, as it will form part of the Neighbourhood Plan, and it was AGREED that the original authors of the VDS would be asked if they would undertake this.

Clerk

The resurfacing of Top Lane is to go to a Decision Making Session for possible inclusion in the 2014-15 budget.

7. RURAL WEST YORK

No Councillor present, and no report. Cllr Mrs Taylor will remind them that we do need the presence of at least one of them at our meetings.

Cllr Mrs
Taylor

8. NEIGHBOURHOOD PLAN

Cllr Mrs Taylor is to attend a Neighbourhood Planning Camp in York at the end of this month.

It was PROPOSED that, in view of the time spent by Mrs Wendy Rayne-Davies in analysing the results of the Housing Survey, a small gift, up to the value of £50, should be purchased for her in lieu of her fee. ALL IN FAVOUR.

Cllr Mrs
Taylor

The Carnival will be used as a forum to update the public on the progress of the Plan.

9. DRAFT LOCAL PLAN

CYC are still going through the 16,000 responses received to the Draft proposals, and two extra members of staff have been appointed to help with this. The second Consultation Draft and Submission Draft are still a long way from completion.

10. ELECTRONIC PLANNING

The screen and projector are now in place, but a cage is needed to protect the projector, as well as a second jack socket for the office. A laptop computer, with the necessary software, is yet to be purchased, and training in the use of all this equipment will be

needed. The anticipated total cost will be in the region of £550. Cllr Simpson PROPOSED that these items be purchased. SECONDED by Cllr Ms Little. ALL IN FAVOUR.

Cllr Mrs
Taylor

11. HOWELL HALL AND YOUTH CLUB

Volunteer training and first aid training has taken place. There continues to be an average of 25 young people each Wednesday evening. Community Payback are to be asked to clean out the Howell Hall gutters. As part of CYC's Spring Clean event it was AGREED that we should request clearance of the litter in Askham Bog car parking area, and clearing of the weeds around the balancing pond.

Cllr Mrs
Auton

12. PUBLIC TRANSPORT AND PARK AND RIDE

New bus timetables should be published very soon. Cllr Mrs Townsend will attend the next meeting at the Park and Ride site on 14 March, but announced her resignation from the Parish Council with immediate effect thereafter.

13. ALLOTMENTS

Cllr Bell had circulated a revised Tenancy Agreement, and new Guidelines on Structures on the allotments. After some minor amendments Cllr Simpson PROPOSED that these documents be adopted. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR. The documents to be placed on the website.

CllrsBell/
Whitfield

14. FIRST WORLD WAR EXHIBITION

Cllr Mrs Taylor will produce a poster to go in the May Newsletter asking for any photographs or memorabilia that residents may have, for inclusion in an exhibition.

Cllr Mrs
Taylor

15. STREET FAIR

The organisation of this is progressing well. Space for two stalls has been booked.

16. DOG FOULING

Cllr Whitfield PROPOSED that we purchase the dog-shaped stencil, and paint, to be used on areas where dog fouling is a particular problem. The cost of the stencil will be approx. £100. SECONDED by Cllr Bell. ALL IN FAVOUR.

Clerk/Cllr
Whitfield

17. BEQUEST

The trophy has been purchased. Some of the balance of the money will be used for the purchase of an Information Board for the Heritage Trail in due course.

18. HERITAGE TRAIL

Nothing to report.

19. CORRESPONDENCE

A number of other items raised by Cllr Whitfield on behalf of residents had been discussed by the Roads and Footpaths Committee.

A considerable improvement in the parking situation outside the School and on Low Green has been noted. The children are very keen to see improvements and have designed a banner for use in Travel to School Week (which in fact lasts for 3 weeks in Copmanthorpe). The City's Camera Van will be going around all the schools in the City area and will ticket anyone who is illegally parked.

Whilst Cllr Simpson has stood down from the School's Governing Body it has been agreed that he will continue to attend meetings of the Board of Governors in order to provide feedback to the Parish Council on matters of concern to the village.

20. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

A Report has already been circulated and was PROPOSED by Cllr Simpson as a true and correct record of the meetings. SECONDED by Cllr Whitfield.
ALL IN FAVOUR.

b) Roads and Footpaths

Minutes of the meeting held 7th March 2014 have yet to be circulated.

c) Finance

Nothing to report.

21. ANNUAL PARISH MEETING

An agenda will be circulated next week.

Cllr Mrs Taylor has arranged for the Little Acorns cafe to provide cakes to go with the tea and coffee which will be available after the meeting.

Those Members who can are asked to come to the Hall for 7.00 pm to help with setting up.

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22 ACCOUNTS**Balances at the Bank**

Community Account	£	30,422.93
Business Money Manager Account		21,836.95
	£	52,259.88

Credits to the Account this Month

Community Development – grant re Neighbourhood Plan	£	3,825.00
Re: Stuart James Ansell		250.00
Refund from Warhammer Club		95.00
	£	4,170.00

Accounts to be Paid this Month

Arborwise Tree Surgery – works to trees in burial ground	£	1,368.00
Yorkshire Water – allotments		71.06
Caroline Anderson – March PC News		60.00
Information Commissioner for Data Protection registration		35.00
Yorkshire Water – burial ground		21.23
P D Greenwell – expenses		1,569.63
- Silver trophy for photo competition £921.99		
- Notice board for burial ground £555.60		
- Computer clean £30		
- Back-up software £54.05		
- Broadband £7.99		
P D Greenwell – salary		362.45
	£	3,487.37

The adoption of these Accounts was PROPOSED by Cllr Mrs Taylor.
SECONDED by Cllr Ms Little. ALL IN FAVOUR.

23. ITEMS FOR THE NEXT AGENDA

- Risk Assessment
- First World War Exhibition
- Street Fair
- Cold Calling Zone
- Casual Vacancies
- Photographic Archive

24. DATE OF NEXT MEETING

- Annual Parish Meeting – Tuesday 25 March 2014 at 7.30 pm in the Howell Hall.
- Interim Planning Meeting – Wednesday 26 March 2014 at 7.15 pm in the Methodist Church Hall.
- Next Parish Council Meeting – Tuesday 8 April 2014 at 7.30 pm in the Howell Hall. To be preceded by a Meeting of the Planning Committee at 7.00 pm.

The Chairman thanked Cllr Mrs Townsend for all her hard work, notably with the Coronation Cup, as well as public transport and the new Park and Ride site.

There being no further business the Meeting closed at 9.15 pm

Signed Date