

**THE ANNUAL GENERAL MEETING OF COPMANTHORPE PARISH COUNCIL was held
on TUESDAY 13 MAY 2014 in the HOWELL HALL, SCHOOL LANE at 7.30 pm**

PRESENT: **COUNCILLOR MRS J AUTON**
 COUNCILLOR B BELL
 COUNCILLOR D CARR
 COUNCILLOR M LISTON
 COUNCILLOR MS A LITTLE
 COUNCILLOR MRS J SAXTON
 COUNCILLOR G SIMPSON
 COUNCILLOR M TAYLOR
 COUNCILLOR R WEST
 COUNCILLOR P WHITFIELD

Mrs P D Greenwell
Two members of the public

Clerk

Before the meeting commenced Mr Ken Stamp sought the advice of the Council regarding a tree in a neighbour's property. He was advised that the Parish Council is not responsible for trees on private land. The neighbour has reduced the height of the tree for reasons of safety as had been requested, and had undertaken to do further work in the future should that become necessary.

1. ELECTION OF CHAIRMAN

Councillor David Carr explained that, if re-elected, he would only be able to serve until the Autumn. Cllr Mrs Taylor PROPOSED that Cllr Carr be re-elected on this basis.
SECONDED by Cllr Whitfield. ALL IN FAVOUR.

2. CO-OPTION OF NEW COUNCILLORS

Mr Robert West and Mrs Julia Saxton signed their Declarations of Acceptance of Office, which were countersigned by the Clerk.

3. ELECTION OF VICE CHAIRMAN

Cllr Whitfield PROPOSED that Cllr Mrs Taylor be re-elected as Vice Chairman.
SECONDED by Cllr Simpson. ALL IN FAVOUR.

4. ELECTION OF COMMITTEES and their CHAIRMEN, POLICE LIAISON, BUS SERVICE LIAISON, DRAINAGE BOARD LIAISON, CORONATION CUP, RECREATION CENTRE and RESIDENTS' ASSOCIATION REPRESENTATIVES

It was AGREED that the Roads and Footpaths Committee was no longer required, however there is still a need for each Councillor to have responsibility for a particular area of the village.

Any changes or additions to membership of the Planning and Finance Committees will be agreed at the next meeting. In the meantime Cllr Mrs Taylor will remain as Chairman of

Planning, and Cllr Ms Little will Chair the Finance Committee as agreed at last month's meeting.

Cllr Simpson will remain as Police Liaison representative, and will continue to attend meetings of the Ainsty (2008) Drainage Board on behalf of the Parish Council.

Cllr Mrs Taylor will Chair the Coronation Cup Committee, and the newly formed Chapman-Andrews Cup Committee, for photography.

Cllr Whitfield will remain as the Recreation Centre representative, and Cllr Carr will continue to attend meetings of the Residents' Association.

Cllr Bell will join the Allotments Committee in place of former Cllr Mrs Townsend.

5. APOLOGIES

None.

6. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

- 7. MINUTES OF THE MEETING held on 8 April 2014**, having been previously circulated, were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr Ms Little. ALL IN FAVOUR.

8. CLERK'S REPORT

The new notice board in the Burial Ground is now in situ.

9. ACTION REVIEW

The resurfacing of Top Lane and Flaxman Croft is now complete.

If was AGREED that Manor Heath, Temple Lane and Tadcaster Road should be put forward as proposed Cold Calling Zones. Cllr Simpson will pursue this with Trading Standards and the Police. Cllr Simpson

10. RURAL WEST YORK

A Further Sites Consultation has been published, as part of the ongoing Local Plan consultation process. There are some new sites, and some small changes to existing strategic sites. This will last for six weeks, from the end of May, and there will then be a period of a further 6-8 weeks to consider the responses, before the formal and final consultation.

The next Team Meeting will be on 20 May, and Cllr James Alexander is holding a “Community Conversation” in the Methodist Church on 29 May.

Julian Sturdy, MP, is holding a meeting on 15 May to discuss any matters pertaining to Parish Councils.

11. NEIGHBOURHOOD PLAN

The final draft is almost complete. Two meetings have been held with a Planning Consultant who will help the group to produce workable planning policies, and help with various technical aspects of the Plan.

The Street Fair had been used to give feedback to residents on progress thus far, and a dedicated website, www.plan4copmanthorpe.org.uk, is now live.

A Housing Needs Survey is currently being drafted which it is hoped will go out to all households in the next 2 weeks.

We are advised by the Consultant, Mr Tom Woof, that his fee will not exceed £12,800 (and will probably be considerably less than this in view of the amount of work already done by the Group). We have grant funding from DCLG of £4,250, so the balance to be met by the Parish Council will not exceed £8,550.

Cllr Simpson PROPOSED that Mr Woof be appointed on this basis. SECONDED by Cllr Carr
Cllr Ms Little. ALL IN FAVOUR.

A Public Exhibition will be held on 12 July to show residents what policies are proposed and seek their views. This will be followed by formal consultation with City of York Council.

12. DRAFT LOCAL PLAN

See Item 10. Northing further to report.

13. YOUTH CLUB AND HOWELL HALL

The cage to protect the projector will be fitted next week.
York and Ainsty Rotary Club are to fence off the side of the garden at the front of the Hall for the planting of fruit trees.

14. SKATEBOARDING

A request for suggestions for suitable sites has been placed in the Newsletter.

15. PUBLIC TRANSPORT and PARK AND RIDE

The new Park and Ride site at Askham Bar is almost complete.

16. ALLOTMENTS

An inspection had been carried out by Cllrs Liston and Mrs Auton, and three letters had been sent to plot holders regarding the condition of their allotments. No replies have yet been received.

Three quotes have been received for a galvanised steel gate - £590, £305 and £190 respectively. Cllr Whitfield PROPOSED that we accept the £190 quote, from a Company in Elvington. SECONDED by Cllr. Bell. ALL IN FAVOUR.

Cllr Mrs
Auton

17. CORONATION CUP

The first meeting of the Committee has been held. Mr John Foxton, from Castle Howard, has agreed to judge the competition on 16th and 17th June. The presentations will take place on 12 July at the Horticultural Show.

18. FIRST WORLD WAR COMMEMORATION

Cllr Mrs Taylor will ask in the July Newsletter for items for an exhibition.

Following a request for support from the Parish Council for a proposal to plant red poppy seeds in certain areas of the village, Cllr Simpson PROPOSED that we should agree to this and pay for the purchase the seeds. SECONDED by Cllr Whitfield. ALL IN FAVOUR. Cllr Mrs Taylor to purchase the seeds from B&Q, who are donating some of the proceeds from sales of these seeds to charity.

Cllr Mrs
Taylor

19. PHOTOGRAPHIC COMPETITION

Posters advertising the competition have been placed around the village. A judge has been appointed, and judging will take place some time in June. The Clerk has arranged for a valuation of the Trophy and will enquire about the possibility of having it engraved. Currently, only the base is engraved.

Clerk

20. STREET FAIR

The Fair made a profit of approx £2,000 for St Giles Church, and there were half a dozen more stalls than last year. The live music proved popular with visitors.

There was a lot of interest in the Neighbourhood Plan information displayed on the Parish Council stand.

21. CORRESPONDENCE

None.

22. REPORTS FROM COMMITTEE CHAIRMEN**a) Planning**

The Planning Report has already been circulated.
The application at Holly House, which included the demolition of two barns, has been withdrawn, following the involvement of the Conservation Officer.

b) Roads and Footpaths

No meeting has been held, and the Committee is now defunct.
Roads and Footpaths will be an agenda item every quarter.

c) Finance

No meeting has been held.
The Annual Return has been completed by the Clerk and was counter-signed by the Chairman. This will now go to our Internal Auditors, and then to the External Auditors.

23. RISK ASSESSMENT

Cllr Bell will pursue this.

24. ACCOUNTS**Balances at the Bank**

Community Account	£	25,180.85
Business Money Manager Account		21,840.76
	£	47,021.61

Credits to the Account this Month

Re: Margaret Alice Case	£	125.00
Allotment Receipts 1- 12		272.75
Allotment Receipts 13-25		279.75
	£	677.50

Accounts to be Paid this Month

Copmanthorpe Youth Club – grant	£	3,550.00
Panda Playgroup – grant		1,500.00
Copmanthorpe WI – grant		875.00
Copmanthorpe Brownies – grant		720.00
Village Green – grant		700.00
The Occasion Choir – grant		600.00
Sprouts - grant		550.00
Copmanthorpe Good Companions - grant		500.00
Copmanthorpe Cricket Club – grant		470.00
Copmanthorpe Art Group – grant		350.00
Copmanthorpe branch of the Yorkshire Countrywomen – grant		350.00
Copmanthorpe Horticultural Show – grant		350.00
CYC – replacement taps at allotments		714.00
Copmanthorpe Village Magazine – inserts		480.00
H&H Land and Property – re Neighbourhood Plan		180.00
Brighter Gardens and Landscapes		170.00
Broker Network Limited – insurance premium		522.82
P D Greenwell – expenses		44.96
Copmanthorpe Carnival		40.00
P D Greenwell – salary		362.45
	£	13,029.23

The Annual Return has been prepared by the Clerk and was APPROVED by Councillors before being signed by the Clerk and Chairman. This will now go to the Internal Auditor .

25. ITEMS FOR THE NEXT AGENDA

- Carnival
- Cold Calling Zone
- Park and Ride
- Photographic Competition
- Coronation Cup

26. DATE OF NEXT MEETING

The next meeting will take place on Tuesday, 10th June 2014 at 7.30 pm in the Howell Hall, and will be preceded by a Meeting of the Planning Committee at 7.00 pm.
An interim Meeting of the Planning Committee will take place on Tuesday 27th May 2014 at 7.30 pm in the Howell Hall.

There being no further business the Meeting closed at 9.40 pm.

Signed Date

