

**THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on  
TUESDAY 12<sup>th</sup> MAY 2015 in the HOWELL HALL, SCHOOL LANE at 7.30 pm.**

**PRESENT:**

**COUNCILLOR B BELL  
COUNCILLOR D CARR  
COUNCILLOR M LISTON  
COUNCILLOR MS M LITTLE  
COUNCILLOR MRS M MILLER  
COUNCILLOR MS J SAXTON  
COUNCILLOR G SIMPSON  
COUNCILLOR MRS M TAYLOR  
COUNCILLOR R WEST  
COUNCILLOR P WHITFIELD**

**Mrs P D Greenwell  
Mr Ian Thompson**

**Clerk**

**1. ELECTION OF CHAIRMAN**

Cllr Simpson PROPOSED that Cllr Mrs Taylor be re-elected as Chairman for the forthcoming year. SECONDED by Cllr Ms Little. ALL IN FAVOUR.

**2. CO-OPTION**

Former Councillor Mr Ian Thompson had not submitted his nomination papers in time for the election. It was however AGREED that he be co-opted back on to the Parish Council. ALL IN FAVOUR. Cllr Thompson signed his Declaration of Acceptance of Office, which was counter-signed by the Clerk.

**3. ELECTION OF VICE-CHAIRMAN**

Cllr Whitfield PROPOSED that Cllr West be re-elected as Vice-Chairman for the forthcoming year. SECONDED by Cllr Ms Little. ALL IN FAVOUR.

**4. ELECTION OF COMMITTEES, SUB-COMMITTEES and LIAISON ROLES and RESPONSIBILITIES**

**Planning**

Cllrs Carr, Little, Miller, Saxton and Simpson, plus Cllr West and Cllr Mrs Taylor agreed to serve.

**Finance**

Cllrs Bell, Carr, Ms Little and Whitfield, plus Cllr West and Cllr Mrs Taylor agreed to serve.

**Roads and Footpaths**

Following the decision to reinstate this Committee, which will meet quarterly, Cllrs Liston, Mrs Miller, Ms Saxton and Thompson, plus Cllr West and Cllr Mrs Taylor agreed to serve.

**Coronation Cup**

Cllrs Ms Little, Mrs Miller, Mrs Taylor and the Clerk agreed to serve.

**Parish Council News**

Cllrs Mrs Miller, Simpson, Whitfield and the Clerk agreed to serve.

**Website**

Cllr Whitfield will continue to maintain this.

**Risk Assessment**

Cllrs Bell, Mrs Taylor, West, Whitfield and the Clerk agreed to serve.

**Neighbourhood Plan Group**

Cllrs Bell, Carr, Liston, Mrs Taylor, Whitfield and the Clerk agreed to serve.

**Allotments**

Cllrs Bell, Liston, Mrs Miller, Ms Saxton, Mrs Taylor and Thompson agreed to serve.

**Recreation Centre representative**

Cllr Whitfield agreed to continue as the Parish Council's representative at the Recreation Centre.

**Police Liaison**

Cllr Simpson agreed to continue as police liaison representative.

**Ainsty (2008) Drainage Board**

Cllr Simpson agreed to continue as the Drainage Board representative.

**Youth Club and Howell Hall**

Cllr Liston agreed to continue as the liaison representative with the Youth Club and Howell Hall.

**Public Transport and Park & Ride**

Cllr Ms Saxton agreed to continue as public transport liaison representative.

**5. COPMANTHORPE WARD**

The Chairman congratulated Cllr David Carr on his election as Councillor for the new Copmanthorpe Ward of City of York Council. Cllr Carr promised that he would do all he could to protect the interests of this village.

**6. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None.

7. **MINUTES OF THE MEETING held on 14 APRIL 2015**, having been previously circulated, were PROPOSED by Cllr Simpson as a true and correct record of that Meeting. SECONDED by Cllr Mrs Miller. ALL IN FAVOUR.

**8. NORTH YORKSHIRE POLICE**

The police report had been circulated.  
Some youths who had been throwing stones at properties have been identified by the police and spoken to.

**9. CLERK'S REPORT**

The Clerk is to meet with a representative of The Conservation Volunteers to progress laying of the hedge at the burial ground.  
A representative of the Art Exhibition has asked if the Parish Council will again sponsor two display boards at the Exhibition, which takes place in Carnival week.  
AGREED.

Clerk

Clerk

**10. AUDIT 2014-15**

The Annual Return has been signed off by the Internal Auditor, and no matters of concern have been raised by him. The Clerk and Chairman signed the Annual Return which will now go to the External Auditor.

Clerk

**11. ACTION REVIEW**

Wayleave on Low Green – no news as yet.  
BOAT on Yorkfield Lane – ongoing.

**12. WARD MEETINGS**

It was AGREED that now that Copmanthorpe is a stand alone Ward there should be quarterly Ward Team Meetings. Cllr Carr will try to set this up, to take place at the beginning of normal Parish Council meetings.

Cllr  
Carr**13. NEIGHBOURHOOD PLAN**

Mr Richard Mowat, of planning consultants Johnson Brooke, have been approached to provide a Strategic Environmental Assessment, and will soon meet with CYC to ascertain their concerns, and give us a quote for whatever work they deem to be necessary. Cllr Simpson PROPOSED that we appoint Johnson Brooke to act for us in this capacity and agree to fees up to a maximum of £2,000. SECONDED by Cllr Whitfield. ALL IN FAVOUR.

Cllr  
Liston

Cllr Carr will inform CYC that Tom Woof is no longer acting for the Parish Council and that Richard Mowat is our new consultant.

Cllr  
Carr

#### **14. DRAFT LOCAL PLAN**

Nothing to report.

#### **15. YOUTH CLUB and HOWELL HALL**

The Youth Club had re-opened in March and, after a slow start, had thirteen young people attending this week. These children are well behaved.

The Hall recorded a loss of £800 last year, largely due to the Youth Club being closed between December and March, and some loss of income from others who had previously hired the Hall.

#### **16. RECREATION CENTRE and REC CENTRE 2**

Cllr Whitfield has circulated his report.

The survey asking for views on Rec Centre 2 is still ongoing and has had 74 responses so far. It will also appear in the Parish Council News in the June Newsletter.

Planning for the Carnival is going well, the musicians taking part are now known and the new website has been launched.

#### **17. PUBLIC TRANSPORT and PARK & RIDE**

Nothing to report.

#### **18. CORONATION CUP**

The first meeting of the Committee has been held. Posters were distributed and should now all be in place. The entry form was in the May Newsletter, and some entry forms were given out at the Street Fair. Forms are also available from the post office and library, and will soon be on the Parish Council website. The closing date is 31 May.

#### **19. SCHOOL TRANSPORT**

Concerns about changes in costs and funding for school buses have been raised by a Parish in another part of the country. There is no further information at present, but Cllr Ms Saxton will keep a watching brief on this issue.

Cllr Ms  
Saxton

#### **20. ALLOTMENTS**

A date for an inspection is needed.

The Keep Clear sign by the stile has yet to be reinstated by CYC.

The problem of water pressure in one tap is not yet resolved. Yorkshire Water have

visited and state that it is a private matter. The Clerk has therefore asked CYC to visit, since it was they who installed the new taps.

## 21. CORRESPONDENCE

None.

## 22. REPORTS FROM COMMITTEE CHAIRMEN

### a) Planning

The Planning Report has been circulated.  
Approval is granted for 31 Top Lane.

### b) Finance

Minutes of a Meeting held on 28 April have been circulated. A sub-committee has been set up to investigate online banking and computerised accounts.

## 23. ACCOUNTS

### Balances at the Bank

|                                |   |           |
|--------------------------------|---|-----------|
| Community Account              | £ | 16,006.84 |
| Business Money Manager Account |   | 21,856.00 |
|                                | £ | 37,862.84 |

### Credits to the Account this Month

|   |   |           |
|---|---|-----------|
| CYC – ½ year Precept                    | £ | 14,081.00 |
| Allotments Receipts 56-65               |   | 200.00    |
| Allotments Receipts 66-76               |   | 287.50    |
| Re: Peter R Marsh                       |   | 375.00    |
| Allotments Receipts 77-87               |   | 262.50    |
| Interest on business money m/gr account |   | 3.81      |
|   | £ | 15,209.81 |

### Accounts to be Paid this Month

|  |   |          |
|--|---|----------|
| Copmanthorpe Youth Club                | £ | 2,000.00 |
| Friends of Copmanthorpe Primary School |   | 2,000.00 |
| Copmanthorpe Scout Group               |   | 1,800.00 |
| Panda Playgroup – ongoing costs        |   | 1,500.00 |

|   |             |
|---|-------------|
| Copmanthorpe Cricket Club                       | 895.00      |
| 3 <sup>rd</sup> Copmanthorpe Brownies           | 700.00      |
| Copmanthorpe WI                                 | 600.00      |
| The Occasion Choir                              | 500.00      |
| Copmanthorpe Good Companions                    | 500.00      |
| Sprouts Community Garden                        | 500.00      |
| Panda Playgroup – laptop                        | 358.00      |
| Yorkshire Countrywomen’s Association            | 350.00      |
| Copmanthorpe Horticultural Show                 | 250.00      |
| Copmanthorpe Community Cinema                   | 250.00      |
| Broker Network Limited – insurance premium      | 543.66      |
| Yorkshire Water – allotments                    | 104.35      |
| Smart Decor – re notice board                   | 100.00      |
| CIlr Mrs M Taylor – Office 365 personal renewal | 59.99       |
| 123-reg – Neighbourhood Plan website            | 43.06       |
| Yorkshire Water – burial ground                 | 17.37       |
| P D Greenwell – expenses                        | 30.00       |
| P D Greenwell – salary                          | 362.45      |
|   |             |
|   | £ 13,463.88 |

**24. ITEMS FOR THE NEXT AGENDA**

Roads and Footpaths Committee  
Carnival rota

**25. DATE OF NEXT MEETING**

The next Meeting will be held on Tuesday 9<sup>th</sup> June at 7.30 pm in the Howell Hall. This will be preceded by a Meeting of the Planning Committee at 7.00 pm.  
There will be an interim Meeting of the Planning Committee in the Howell Hall on Tuesday, 26<sup>th</sup> June at 7.30 pm  
The Coronation Cup Committee will meet at 32 Manor Heath on Monday 8<sup>th</sup> June at 7.30 pm.

There being no further business the Meeting closed at 8.45 pm.

Signed ..... Date .....

