

**THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY, 8<sup>th</sup> MAY 2018 in the HOWELL HALL, SCHOOL LANE at 7.30 pm.**

**PRESENT:                      COUNCILLOR MEGAN TAYLOR                      Chairman**  
**COUNCILLOR GRAHAM AUTON**  
**COUNCILLOR DAVID CARR**  
**COUNCILLOR TIM DUFFY**  
**COUNCILLOR MELISSA MAGSON**  
**COUNCILLOR ROBERT WEST**  
**COUNCILLOR P WHITFIELD**

**Mrs P D Greenwell                                      Clerk**  
**Eleven members of the public**

Before the business of the Meeting began, Mrs Laura Simpson spoke about her and other residents' concerns about the Outline Planning Application submitted by Gladman Land for the Tadcaster Road triangular site. She had previously conveyed these in emails to Cllr David Carr and to the Clerk. Her concerns centre around the process by which this application has been submitted and will be considered, in view of the current status of both the Neighbourhood Plan and the Draft Local Plan; the environmental issues on what is still a Greenfield site (the threat to local wildlife, as well as noise and disruption during the construction period); and the lack of supporting infrastructure (schooling, health provision, drainage), as well as the huge increase in traffic movements. The need for some housing on the site is accepted, but they believe that the proposed 170 dwellings is too many.

The Parish Council shares their concerns, and has written accordingly to City of York Council.

Whilst this is only an outline application at this stage, those present were encouraged to hold a Public Meeting with a view to setting up an Action Group to seek a significant reduction in the number of properties, in line with the figures in the Neighbourhood Plan – 135 houses in total on this site and the Moor Lane site, opposite the burial ground.

**1. ELECTION OF CHAIRMAN**

Councillor Robert West PROPOSED that Councillor Megan Taylor be re-elected to serve as Chairman for the forthcoming year. SECONDED by Councillor Tim Duffy. ALL IN FAVOUR.

**2. ELECTION OF VICE-CHAIRMAN**

Councillor Megan Taylor PROPOSED that Councillor Robert West be re-elected to serve as Vice-Chairman for the forthcoming year. SECONDED by Councillor Whitfield. ALL IN FAVOUR.

### 3. MEMBERSHIP OF COMMITTEES, SUB-COMMITTEES, LIAISON ROLES and RESPONSIBILITIES

**Finance Committee** Cllrs Bell, Duffy, Glyn-Mills and Whitfield, together with the Chairman and Vice-Chairman, will continue to serve.

**Planning Committee** Cllrs Auton, Bell, Glyn-Mills, Saxton and Whitfield currently serve, together with the Chairman and Vice-Chairman.

**Roads and Footpaths Committee** Cllrs Auton, Duffy and Saxton, together with the Chairman and Vice-Chairman will continue to serve. Cllr Saxton to be asked to co-ordinate the members' area reports.

**Allotments** Cllr Mrs Magson agreed to join the Vice-Chairman and Cllr Ms Saxton.

**Coronation Cup** Cllr Ms Saxton and the Chairman will continue to serve, along with the Clerk.

**Chapman-Andrews Cup** Cllr Mrs Magson agreed to join the Chairman.

**Newsletter** Cllr Whitfield and the Chairman will continue to serve, along with the Clerk.

**Website and Social Media** Cllr Mrs Magson agreed to join Cllr Whitfield.

**Risk Management** Cllrs Bell and Whitfield, together with the Chairman and Vice-Chairman, will continue to serve.

**Neighbourhood Plan Group** Cllrs Bell, West and Whitfield, together with the Chairman and the Clerk, will continue to serve.

**Recreation Centre** Cllr Whitfield will continue to serve as Liaison Representative.

**Youth Club and Howell Hall** Cllr Auton will continue to serve as Liaison Representative.

**Public Transport and Park & Ride** Cllr Ms Saxton will continue to serve as Liaison Representative.

**North Yorkshire Police** Cllr Duffy agreed to serve as Liaison Representative.

### 4. APOLOGIES

Cllr Brian Bell  
Cllr Andy Glyn-Mills  
Cllr Julie Saxton

**5. DECLARATIONS OF INTEREST and DISPENSATIONS**

Councillor Mrs Magson Declared an Interest in Item 21 - Heritage Trail.

- 6. MINUTES OF THE MEETING held on 10<sup>th</sup> APRIL 2018** had been circulated. Cllr West requested an amendment to show that he had requested an up to date list of allotment holders. The Clerk explained that she would provide this once all renewed tenancies have been returned. The Minutes were then PROPOSED by Cllr West as a true and correct record of the Meeting. SECONDED by Cllr Duffy. ALL IN FAVOUR.

**7. NORTH YORKSHIRE POLICE**

The monthly Report has been circulated. Mrs Gowers on Low Green is still experiencing difficulties. Cllr Carr will be in touch with her again, and try to see what the Parish Council, working with the Ward, can do to improve matters.

Cllr  
Carr

**8. COLD CALLING ZONES**

The three main entrance roads to the village had been put forward as Cold Calling Zones. CYC inform us that Manor Heath and Temple Lane will go ahead – insufficient responses were received from residents of Tadcaster Road.

**9. CLERK'S REPORT**

The Scout Group is seeking support for a project to tidy up and re-plant the stretch of Yorkfield Lane between Low Green and Merchant Way. The Parish Council is happy to support this in principle, and Cllr Auton PROPOSED that initial funding of £50 for the purchase of seeds be offered. ALL IN FAVOUR. The Clerk will respond to the group.

Clerk

Revised salary scales for Parish Clerks have been received from YLCA, which recommend an increase of 2% in Clerks' pay, backdated to April. AGREED.

Clerk

**10. ACTION REVIEW**

Cllr Duffy had investigated the legality of proposed "Beware Hedgehog" signs. The one suggested by the Clerk is acceptable, and she will order two signs to be mounted on street furniture on Top Lane.

Clerk

Reports of potholes and overgrowing trees and hedges have been sent to CYC by the Clerk.

## 11. GENERAL DATA PROTECTION REGULATIONS

The Clerk and Cllr West will attend the YLCA training session later this week. In the meantime, it was AGREED that the General Privacy Notice, based on the template supplied by YLCA, be added to the Parish Council website.

Cllr  
Whitfield

Further information on the requirement for Parish Councils to appoint a Data Protection Officer is awaited, an amendment to the Bill currently going through Parliament having been tabled. YLCA have offered to provide this service, but their fees are not yet known.

Clerk

Those Councillors present indicated their willingness to receive group emails and emails amongst themselves without the need for blind copy.

## 12. WORLD WAR 1 COMMEMORATION

The beacon will not be delivered until October. Cllr Duffy is therefore investigating the possibility of mounting it on a scissor lift rather than a cherry picker.

Cllr  
Duffy

## 13. CHAPMAN-ANDREWS CUP

A poster promoting the photographic competition had been displayed at the Street Fair, and will be used again at the Carnival. Cllr Auton will try to promote it at the Youth Club, and the Chairman will contact the school. The presentation of the Cup will form part of the Remembrance Day events. Cllrs Cllr Mrs Magson AGREED to join the group working on this. Duffy/  
Mrs Magson

## 14. REPORTS FROM COMMITTEE CHAIRMEN

### a) Planning

The monthly Report had been circulated.

### b) Finance

No meeting had been held. The Clerk is still endeavouring to set up online banking, and had visited the bank yet again last week.

Clerk

**c) Roads and Footpaths**

Reports have been sent to CYC.

Cllr Ms Saxton will be asked to co-ordinate the next set of members' reports.

The fencing off of part of Yorkfield Lane at the end of Loriners Drive is still concerning. The Clerk will write to James Gilchrist, Assistant Director of Environment at CYC, to ask who has done this.

Clerk

**15. PUBLIC TRANSPORT AND PARK & RIDE**

No report.

**16. ALLOTMENTS**

There are currently four plots available. The vast majority of rent invoices have been paid, and the Clerk is chasing up those which are outstanding.

The Clerk will also include with receipts a note about Data Protection.

Clerk

**17. NEIGHBOURHOOD PLAN**

A response from Natural England to the Habitat Assessment is still awaited, as is clarification on a suitable sentence re the Green Belt from CYC.

**18. DRAFT LOCAL PLAN**

Cllr Carr reiterated the desirability of holding a Public Meeting to discuss proposed development by Gladman at the Tadcaster Road site. He and Cllrs Auton and Duffy will help residents to organise this, to be held some time in June.

Cllrs Carr/  
Auton/  
Duffy**19. RECREATION CENTRE**

Nothing to report.

**20. COPMANTHORPE WARD**

Work on the Local Plan is ongoing.

Applications for Ward funding must be submitted by 31 May.

Cllr Carr will work towards an answer to the anti-social behaviour problems on Low Green.

Cllr  
Carr

**21. MEDICAL CENTRE**

The break point in the lease of the building in Bishopthorpe is September 2018, and the landlords are likely to seek a break. There will probably be a three year notice period. This will mean that potentially an additional 2,000 people may come to the Copmanthorpe Surgery, where there is very little room to expand. It is unlikely that there will be funding from the NHS for a new surgery.

**22. HERITAGE TRAIL**

Options for designs put forward by the appointed contractor will be discussed by the group on Thursday evening.

Cllrs Mrs  
Taylor/Whitfield/  
Duffy

**23. CORONATION CUP**

Due to recent cold and wet weather the closing date has been put back to 9<sup>th</sup> June. Judging, by Kathy Brown of Browns Nursery in Wigginton will take place on 25<sup>th</sup> and 26<sup>th</sup> June.

Cttee

Cllr Mrs Magson will meet with the Chairman to discuss how she might be able to help with promotion of the competition.

Chairman/  
Cllr Mrs  
Magson

**24. CORRESPONDENCE**

An application from Panda Playgroup for grant aid will be re-circulated by the Clerk.

Clerk

**25. ACCOUNTS****Balances at the Bank**

Community Account	£	30,459.15
Business Money Manager Account		21,890.23
	£	52,349.38

## Credits to the Account this Month

Allotments – Receipt nos. 1-10	£	256.50
Allotments – Receipt nos. 11-23		310.50
Interest on Business M/Mgr a/c		3.82
	£	570.82

## Accounts to be Paid this Month

Copmanthorpe Sink or Swim - grant	£	1,950.00
Friends of Copmanthorpe Library – grant		1,000.00
Copmanthorpe Netball Club – grant		765.00
Copmanthorpe Youth Club – grant		760.00
Friends of Copmanthorpe Primary School – grant		750.00
Peace of Cake – grant		720.00
3 <sup>rd</sup> Copmanthorpe Brownies – grant		650.00
Copmanthorpe Community Choir – grant		600.00
Copmanthorpe Horticultural Show – grant		500.00
Copmanthorpe Good Companions – grant		500.00
Copmanthorpe Branch of the Yorkshire Countrywomen’s Association – grant		350.00
Copmanthorpe Art Group – grant		350.00
Copmanthorpe Cricket Club – grant		250.00
Came & Company – insurance premium		584.69
YLCA – 2 x GDPR training		90.00
Cllr Mrs Taylor – Microsoft Office 365 renewal		59.99
P D Greenwell – salary		367.95
Copmanthorpe Village Magazine – inserts		534.50
	£	10,782.13

The adoption of these Accounts was PROPOSED by Cllr. Whitfield. SECONDED by Cllr Auton. ALL IN FAVOUR.

**26. ITEMS FOR THE NEXT AGENDA**

Carnival

Public Meeting re development of Tadcaster Road site by Gladman Land.

**27. DATE OF NEXT MEETING**

The next Meeting will take place on Tuesday, 12<sup>th</sup> June 2018 at 7.30 pm in the Howell Hall. To be preceded by a Meeting of the Planning Committee at 7.00 pm.

An interim Meeting of the Planning Committee will be held on Tuesday, 22<sup>nd</sup> or 29<sup>th</sup> May, depending upon applications received, at 7.30 pm in the Howell Hall.

There being no further business the Meeting closed at 9.55 pm.

Signed ..... Date .....