

**THE ANNUAL GENERAL MEETING OF COPMANTHORPE PARISH COUNCIL  
was held on TUESDAY, 11 MAY 2010 in the HOWELL HALL, SCHOOL LANE,  
COPMANTHORPE at 7.30 pm.**

**PRESENT:**           **COUNCILLOR D BOWEN**  
                          **COUNCILLOR B BELL**  
                          **COUNCILLOR D CARR**  
                          **COUNCILLOR D F PARKER**  
                          **COUNCILLOR G SIMPSON**  
                          **COUNCILLOR S STERICKER**  
                          **COUNCILLOR MRS C TOWNSEND**

**Mrs P D Greenwell**  
**Councillor P Healey**  
**Mrs J Auton**

**Clerk**  
**City of York Council**

**1. ELECTION OF CHAIRMAN**

Cllr Peter Whitfield was PROPOSED by Cllr D F Parker. SECONDED by Cllr Mrs Townsend. ALL IN FAVOUR.

**2. APOLOGIES**

Cllr Mrs Taylor  
Cllr Travena  
Cllr Whitfield

**3. ELECTION OF VICE-CHAIRMAN**

Cllr Derek Bowen was PROPOSED by Cllr. G Simpson. SECONDED by Cllr Mrs Townsend. ALL IN FAVOUR.

**4. ELECTION OF COMMITTEES AND REPRESENTATIVES**

**Finance Committee**

The current members of the Committee present at the Meeting, Cllrs Parker, Bell, Carr, Stericker and Simpson expressed their willingness to continue. Cllrs Travena and Mrs Taylor, not present, are believed to be happy to continue. Cllr Stericker NOMINATED Cllr Parker as Chairman. ALL IN FAVOUR.

**Roads and Footpaths Committee**

The current members of the Committee present at the Meeting, Cllrs Stericker, Bell, Carr and Mrs Townsend expressed their willingness to continue. Cllr Travena is believed to be happy to continue. Cllr Carr NOMINATED Cllr Stericker as Chairman, and Cllr Bell will continue to serve as Vice-Chairman. ALL IN FAVOUR.

**Planning Committee**

The current members of the Committee present at the Meeting, Cllrs Parker, Simpson and Mrs Townsend expressed their willingness to continue. Cllr Mrs Taylor, not present, is known to be happy to continue. Cllr Mrs Townsend NOMINATED Cllr Mrs Taylor as Chairman. ALL IN FAVOUR.

The Chairman and Vice-Chairman also sit on all three Committees

**Police Liaison** Cllr G Simpson is content to continue in this role.

**Public Transport** Cllr Mrs Townsend is content to continue in this role.

**Recreation Centre** Cllr Mrs Taylor to be asked if she would serve as Parish Council Representative on the Recreation Centre's Management Committee.

**Residents' Association** Cllr Carr agreed to attend meetings of the Residents' Association.

**Website** Cllr Whitfield has indicated that he will continue to manage this.

**Risk Management sub-committee** Cllrs Parker, Stericker, Travena and Whitfield, and the Clerk. It was agreed that Cllr Travena will be asked to remain as Chairman.

**Coronation Cup sub-committee** Cllrs Mrs Taylor, Mrs Townsend and the Clerk, together with the winner of the previous year's competition. Cllr Mrs Townsend to remain as Chairman.

**Parish Council News** Cllrs Whitfield, Simpson and the Clerk.

Cllr Whitfield has suggested that two new Sub-Committees are needed:

**Youth Liaison Group** Cllrs Simpson, Mrs Taylor and Whitfield.

**Events Liaison Group** Cllrs Bowen and Mrs Townsend

**5. CO-OPTION OF NEW COUNCILLOR**

Mrs Jean Auton signed her Declaration of Acceptance of Office, which was then also signed by the Clerk. Cllr Mrs Auton agreed to serve on the Roads and Footpaths Committee, the Youth Liaison Group and the Events Liaison Group.

**6. DECLARATIONS OF INTEREST**

None.

- 7. MINUTES OF THE MEETING held on 13 APRIL 2010**, having been previously circulated, were held to be a true and correct record of that Meeting. PROPOSED by Cllr. Simpson. SECONDED by Cllr Carr. ALL IN FAVOUR.

## **8. CLERK'S REPORT**

Following sightings of Traffic Wardens booking illegally parked vehicles on the day of the Street Fair, the Clerk has written to the Chief Executive of the City of York Council to ask why this had happened when, ordinarily, traffic wardens are hardly ever seen here, and pledging the support of the Parish Council for this community event. A copy has also been sent to Cllr Healey, but no reply has yet been received.

The Clerk and Chairman have visited the Borthwick Institute in order to view the document necessary to proceed with the registration of the Burial Ground. Unfortunately, the document was missing and is believed, by the Institute staff, to be in the possession of the Diocesan Registrar. The Clerk has now written to him in an attempt to try and trace the document and progress matters.

A reply to the Clerk's letter to CYC re the pothole in Westfield Lane is still awaited. Cllr Healey to pursue.

A quote for insurance cover has been received from Aviva. Once we have a renewal quote from our current insurers, Zurich, the Clerk and Chairman of the Finance Committee will meet to discuss how best to proceed.

Confirmation of our registration under the Data Protection Act is received.

Four places have been reserved for the Localism in Action conference to be held in September..

## **9. WARD COMMITTEE**

Following receipt of a complaint about construction vehicles parking on the footpath on Top Lane, Cllr Healey has spoken to the drivers and asked the Traffic Wardens to monitor the situation.

The next Ward Team Meeting will take place at 12.00 noon on 21 May.

## **10. POLICE LIAISON**

There have been a number of instances of "cold calling" in the village. The police have involved the Trading Standards Office and they may set up a Cold Calling Control Zone. There has also been some anti-social behaviour, and this will henceforth be attended by a Response Officer, rather than a PCSO.

There have also been 2 attempted burglaries, and reports of youths congregating near the railway line on the public footpath between Copmanthorpe and Bishopthorpe.

## 11. ACTION REVIEW

All matters dealt with elsewhere.

## 12. ASKHAM BRYAN COLLEGE

Cllr Whitfield has circulated comprehensive notes from a meeting held with Representatives of Askham Bryan College, and the Youth Liaison Group will follow up certain items without delay.

- a) The Parish Council to ask Sgt Andy Haigh to be aware of new students at the College in September.
- b) The Parish Council to invite any student s who so wish to attend Parish Council meetings.
- c) The College to be asked to make use of the Village Newsletter (as it has done this month), to ascertain ways in which our residents can support the College.
- d) Ask in the village library if provision could be made for students to use their Student Cards there.
- e) Seek the College's help with the wildflower meadow.
- f) The Youth Liaison Group to facilitate contact between the village school and the College, particularly in regard to the school's garden and a possible adventure playground.

## 13. CORRESPONDENCE

**Yorkshire Homes**, acting on behalf of Yorkshire Housing, asked the Parish Council to help in advertising a property for sale in Moorland Gardens. This had to be advertised locally in the first instance, and has now been sold.

The Art Exhibition, which is part of the Carnival, is now advertising for entrants. Councillors agreed to sponsor 2 display boards, as we have done in previous Years, if we are asked, at a cost of £10 each.

**CYC Rural Housing Enabler**, Mr Ben Botham, has contacted us regarding Affordable Housing. The Parish Council considered this some time ago, and concluded that there are already sufficient affordable homes in Copmanthorpe. The Parish Council believes that this remains the case.

**North Yorkshire County Council Minerals Core Strategy First Consultation** is received. No comments to make.

In recognition of the Parish Council's financial support the **Occasion Choir** is pleased to offer a number of complementary tickets for its forthcoming concert in St Andrew's Church, Bishopthorpe. Proceeds of the concert will go towards the provision of treatment at York Hospital for sufferers of Myasthenia Gravis.

## **14. REPORTS FROM COMMITTEE CHAIRMEN**

### **a) Planning**

Approvals are received for 25 St Nicholas Road, 7 Sutor Close and 34 Top Lane (trees).

### **b) Roads and Footpaths**

We are informed that work to begin the installation of the additional light on the opposite side of the road to the Royal Oak will be completed in the next couple of weeks.

The proposal for an extra litter bin on Low Green has not yet been approved by Neighbourhood Services, and it is thought unlikely that this will proceed. The Clerk to contact the resident who had concerns about the location of any new bin.

No further litter picks are planned with CPRE, but Cllr Bowen is liaising with a group in the village who wish to carry one out, and will provide them with the necessary equipment.

Some issues were raised at the Street Fair – an overgrowing hedge, and a request for an additional bus shelter on Temple Lane.

The storage cupboard and filing cabinet are now installed in the Howell Hall.

The bench planter has been relocated to the Burial Ground.

The small metal posts in Reygate Grove have been marked for attention.

### **c) Finance**

No report.

## **15. GARDEN COMPETITION**

An update on the progress of the competition has been circulated.

Clr Mrs Townsend reported that whilst she was on duty at the Street Fair a disabled scooter driver had run over her foot. It was suggested that a piece be inserted in the Newsletter urging drivers of these vehicles to take care.

## **16. WILDFLOWER MEADOW**

It was agreed that the group liaising with Askham Bryan College should ask them to help with this.

## **17. PLAY BUILDER SCHEME**

No report.

**18. RECREATION CENTRE**

No meeting has been held recently. The Annual General Meeting is to be on 27 May at 7.30 pm.

**19. ACCOUNTS**

The first ½ year instalment, £12,110.00, of the Precept is received from CYC.

## Balances at the Bank

Community Account	£	14,136.43
Business Money Manager Account		26,777.62
	£	40,914.05

## Credits to the Account this Month

Re: Maureen Nacey	£	105.00
Allotments Receipt Nos. 87-96		209.00
Allotments Receipt Nos. 97-100 and 1-5		180.00
Re: John and Olive Halliday		80.00
Allotments Receipt Nos. 6-12 and 14		212.00
Interest on Business Money Manager Account		4.67
	£	790.67

## Accounts to be Paid this Month

Copmanthorpe WI – grant	£	2,631.00
Panda Playgroup – grant		1,200.00
Good Companions - grant		500.00
Occasion Choir – grant		300.00
Copmanthorpe Brownies – grant		300.00
Copmanthorpe Cricket Club – grant		270.00
Yorkshire Countrywomen – grant		250.00
Copmanthorpe Churches Holiday Club – grant		250.00
Copmanthorpe Horticultural Show – grant		150.00
John Gospel – burial ground fence		30.00
Yorkshire Water – burial ground		10.74
P D Greenwell – expenses		20.98
P D Greenwell – salary		441.14
	£	6,353.86

The adoption of these Accounts was PROPOSED by Cllr Mrs Townsend.  
SECONDED by Cllr Simpson. ALL IN FAVOUR.

**20. ITEMS FOR THE NEXT AGENDA**

Garden Competition  
Wildflower Meadow  
Christmas Lights

**21. DATE OF NEXT MEETING**

Tuesday, 8 June 2010 at 7.30 pm in the Howell Hall, to be preceded by a Meeting of the Planning Committee at 7.00pm.  
An Interim Meeting of the Planning Committee will take place on Wednesday, 26 May at 7.15 pm in the Methodist Hall.  
Roads and Footpaths Committee will meet on Tuesday, 1 June 2010 in the Howell Hall at 7.30 pm.

There being no further business the Meeting closed at 9.00 pm.

Signed ..... Date .....

**ACTIONS**

Askham Bryan College – Youth Liaison group  
Insurance – Cllr Parker and the Clerk  
Burial Ground Registration – Cllr Bowen and the Clerk  
Traffic Wardens – Clerk  
Youths near Railway Line – Cllr Simpson