

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,
11th JUNE 2019 in the HOWELL HALL, SCHOOL LANE at 7.30 pm.**

PRESENT: **COUNCILLOR MEGAN TAYLOR** **Chairman**
 COUNCILLOR GRAHAM AUTON
 COUNCILLOR DAVID CARR
 COUNCILLOR TIM DUFFY
 COUNCILLOR MELISSA MAGSON
 COUNCILLOR R WEST
 COUNCILLOR P WHITFIELD

Mrs P D Greenwell **Clerk**
 Two members of the public

Before the business of the Meeting began Mr Roy Connolly expressed his concerns about the amount of additional traffic which would be generated along Moor Lane and down into the centre of the village if housing in the numbers currently proposed for the site at the top of Moor Lane is allowed. Mr Connolly has previously spoken with Cllr Carr and the Clerk on this matter. The Parish Council share his concerns and have made them known to CYC.

Mr Gibson commented on the large number of very large lorries travelling from the Appleton Roebuck area towards the railway bridge and into Copmanthorpe. The reason for this is not clear.

1. APOLOGIES

Councillor Kramm.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

- 3. MINUTES OF THE ANNUAL MEETING held on 14th May 2019**, having been previously circulated, were PROPOSED by Cllr Auton as a true and correct record of that Meeting. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

4. NORTH YORKSHIRE POLICE

The monthly report has been circulated.

5. CLERK'S REPORT

Clarification is sought on progressing the offer from Mr John Brewster to sell to the Parish Council the land he recently purchased between Farmers Way and Loriners Close for £1.00 only. Cllr Carr PROPOSED that we proceed with the purchase of this land for the sum of £1.00. SECONDED by Cllr Auton. ALL IN FAVOUR. The Clerk will progress.

Clerk

Following receipt of a response to her letter to Mr Partington about the condition of the Low Green/Reygate Grove footpath, the Clerk has contacted Mr Richard Hoyland at CYC to seek repairs to the footpath.

6. ACTION REVIEW

The Clerk is arranging for an inspection of the graves at the burial ground, and will also arrange a meeting with the grass cutting contractor with a view to tidying the burial ground, with particular reference to some of the older graves. Clerk

Cllr Carr has reported the footpath at the rear of the Bowling Green to CYC, and this has now been marked up for repair. One of the cycle barriers had been knocked down but this is now back in situ.

Cllr Auton has been to the School and spoken to the children about recycling, and the School will take some of the new boxes. Boxes are also now at the Royal Oak and the Recreation Centre, and Cllr Auton is collecting these regularly and taking to St Nicks.. He is also hoping to speak to officers at CYC to better understand how they deal with recycling.

Cllr
Auton

It is acknowledged that, whilst long grass at Colton Lane crossroads can be cut back to help with visibility, the real problem is the position of the hedge. The Clerk will contact Mr Wiseman, who owns the right hand side field, to ask him to move the hedge further back.

Clerk

7. REPORTS FROM COMMITTEE CHAIRMAN

a) Planning

The monthly report has been circulated.

b) Roads and Footpaths

No meeting has been held.

c) Finance

A meeting will be held at 7.30 pm on Tuesday 25th June.

Audit 2018-19

It was **RESOLVED** that Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19 be noted.

It was **RESOLVED** that Copmanthorpe Parish Council approve Section 1 Annual Governance Statement 2018/19 for Copmanthorpe Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19.

It was **RESOLVED** that Copmanthorpe Parish Council approve Section 2 - Accounting Statements 2018/19 for Copmanthorpe Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019.

It was **RESOLVED** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Copmanthorpe Parish Council will publish the following documents on a public website :

- Certificate of Exemption,
- Annual Internal Audit Report 2018/19,
- Section 1 – Annual Governance Statement 2018/19,
- Section 2 – Accounting Statements 2018/19, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2019
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

8. YORKFIELD LANE – Definitive Map Modification Order

Cllr Carr has provided all the necessary information to CYC, and this matter will now progress to a Decision at CYC.

9. PUBLIC TRANSPORT AND PARK & RIDE

No report has been received.

10. VANDALISM TO BUS SHELTERS and CCTV

The Clerk had sought advice from YLCA on the installation of CCTV. After some discussion, and taking into account this advice, it was AGREED to not proceed with this at this time.

11. ALLOTMENTS

An inspection will take place at 6.00 pm on Thursday, 20th June.

The problem with the stile is still outstanding.

Clerk

12. COPMANTHORPE NEIGHBOURHOOD PLAN

We are still awaiting the revised Strategic Assessment. Once this is received the Neighbourhood Plan Group will meet to approve, or not, the amendments, prior to re-submission to CYC.

13. RECREATION CENTRE

The monthly report has been circulated.

14. COPMANTHORPE WARD

Potholes in Horseman Close have been reported.

Continuing damage to the traffic lights at the eastern access to Copmanthorpe has been reported.

The bollard at the shops, which has been knocked over once again, has yet to be reported. Cllr Carr

The 30 mph signs on Tadcaster Road have yet to be relocated.

Discussions and information gathering re the provisions for cyclists on Tadcaster Road are ongoing. A full cycle lane would result in an undesirable narrowing of that road, but an area marked with a "dotted line" may be more suitable at this location. Ultimately, this will be a decision for CYC Highways. Cllr Carr

Retrospective planning permission has been sought for the sign on top of the chip shop and the shed which has been built to the rear.

Cllr Carr has met with Mr Bill Manby, CYC, to discuss the problems with the surface of Hallcroft Lane. The problems are acknowledged by CYC, and tests are being carried out to ascertain why the material used is failing.

15. GARDENING COMPETITION

Seven entries have been received, and judging will take place next Tuesday evening.

16. COMMUNITY EVENTS

Wetherby Steel Band has been booked for the Christmas event.

It was AGREED that it would be appropriate to mark the 75th Anniversary of VE Day on 8th May 2020, and the group working on the Christmas event will work on this in due course. The Church groups are also likely to become involved.

Information is received from the library on a project asking village organisations to make a banner promoting what they do, and this has been put on the notice board.

17. DEFIBRILLATOR

Work to find a suitable place for this is progressing.
The Clerk will seek to find out how we include all the defibrillators in Copmanthorpe on the York map of defibrillators.

Clerk

18. HERITAGE TRAIL

Work is ongoing.

19. CARNIVAL

Our stall will feature the new recycling initiative, for which further information will be sought from CYC.
We also need to promote the photographic competition and the availability of allotments.
The Clerk will circulate a proposed rota for the stall.

Cllr
Auton

Clerk

20. COMMUNITY SPEEDWATCH

There has still only been one deployment this year, and more volunteers are needed.

21. CORRESPONDENCE

A suggestion that some trees be planted on the verge at the corner of Horseman Lane and Horseman Drive. Hallcroft Lane and Manor Heath may also benefit, and there are some young trees in the burial ground, which need to be thinned out, which could be used. The Clerk will seek the views of CYC, who own these verges.

Clerk

22. ACCOUNTS

Balances at the Bank

Community Account	£	43,188.87
Business Money Manager Account		21,935.31
	£	65,124.18

Credits to the Account this Month

CYC – ½ year Precept	£	16,354.00
CYC – balance of ½ year Precept		446.00
Allotments Receipts 61-72		339.25
	£	17,139.25

Accounts to be Paid this Month

Yorkshire Internal Audit Services	£	320.00
123 Reg – Neighbourhood Plan domain renewal		71.86
David Whiteman – Jubilee Flower Beds		65.90
Cllr Mrs Taylor – Microsoft Office		59.99
Aetherweb Ltd – VAT		24.88
Yorkshire Water – burial ground		18.12
P D Greenwell – salary		389.02
	£	949.77

The adoption of these Accounts was PROPOSED by Cllr Auton. SECONDED by Cllr Carr. ALL IN FAVOUR.

23. ITEMS FOR THE NEXT AGENDA

- Local Plan Consultation
- Burial Ground
- Recycling
- Cycle Way on Tadcaster Road

14. DATE OF NEXT MEETING

The next Meeting will take place on Tuesday, 9th July at 7.30 pm in the Howell Hall. To be preceded by a Meeting of the Planning Committee at 7.00 pm.

A Meeting of the Finance Committee will take place on Tuesday, 25th June at 7.30 pm, and will be preceded by the Interim Meeting of the Planning Committee at 7.00 pm.

There being no further business the Meeting closed at 10.00 pm.

Signed Date