

# Copmanthorpe Parish Council

## APPLICATION FOR GRANT AID TOWARDS THE PROMOTION OF YOUTH AND COMMUNITY SERVICES WITHIN THE COPMANTHORPE PARISH

1. Name, Address and Telephone Number (if available) of the Organisation.

.....  
(BLOCK CAPITALS)  
.....

Telephone Number .....

2. Name, Address and Telephone Number of the Official to whom correspondence should be addressed.

.....  
(BLOCK CAPITALS)  
.....

Telephone Number .....

3. Description of Project for which the grant is sought (e.g. Purchase and layout of playing fields, or Extension of indoor facilities including changing accommodation, or Purchase of initial equipment, or additional equipment.

**If you have any quotations/estimates for whatever you wish to purchase, or work which is to be carried out, please enclose copies with this form.**

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4. Have you made an application for grants for the proposed project to any other bodies? If so, which and for how much?

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5a. Expected use of facilities by individual users (1) under 18 (2) over 18 years.

Now ..... After completion of project .....

5b. What proportion of your members are Copmanthorpe residents? .....

What proportion are non-residents of Copmanthorpe? .....

6. Estimated total cost of project .....

7. If the grant is to meet only part of the cost of a project how does your organisation intend to raise the balance?

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8. Grant requested from the Parish Council .....

**The Parish Council would appreciate sight of your most recent audited accounts.**

**DECLARATION**

I hereby declare on behalf of the Committee of the Club/Organisation shown above that:

1. The application is submitted on behalf of an organisation on a non-profit making basis.

2. **MEMBERSHIP**

(i) That membership is open to all those residing within the Parish of Copmanthorpe and no application for membership will be refused other than on reasonable grounds, (e.g. There will be no discrimination on grounds of race, occupation, religious or other opinion).

(ii) That the managing body of the organisation is composed mainly of members representing those using the facilities.

3. **PRIOR COMMITMENT**

The organisation has not committed itself to any of the work or purchased any of the equipment towards which the grant is sought either by purchase, contract or other binding agreement.

4. **MAINTENANCE OF FACILITIES**

The organisation has satisfied itself that upon completion of the proposed project it will be assured of a sufficient income to meet all running costs.

I undertake on behalf of the organisation that the grant or such part of it that the Parish Council may determine will be repaid in the event of a) the organisation being found to be in breach of any of the assurances given above or b) if the facilities cease to be used for the purpose for which the grant is given.

Signed .....

Position (e.g. Secretary) .....

Date .....

**Recommendation of the Parish Council**

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Signed ..... (Clerk to the Council) Date .....

#### **NOTES FOR THE CONDITIONS OF GRANT**

1. The application must be submitted on behalf of a voluntary organisation not constituted for profit for its members.
2. There must be evidence of financial need, i.e. That the organisation could not provide the proposed facilities or equipment without the aid of a grant.
3. Membership of the organisation must be open to all those residing within the Parish of Copmanthorpe and no membership will be refused other than on reasonable grounds.
4. The grant will be for the improvement of YOUTH AND COMMUNITY facilities for members of the organisation residing within the Parish of Copmanthorpe.
5. The Parish Council will have the right to have sight of the current set of accounts of the organisation.
6. Where possible all invoices will be paid by the Parish Council but where the Parish Council is only granting a proportion of the invoice a copy of that invoice will be required to be submitted to the Parish Council as proof of payment.